



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

October 30, 2012

To: Supervisor Zev Yaroslavsky, Chairman
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

PROBATION INTER-DEPARTMENT SERVICES AGREEMENTS – FINAL REPORT (ITEM 39, AGENDA OF AUGUST 10, 2010)

On August 10, 2010, Supervisor Mark Ridley-Thomas introduced a motion instructing the Chief Executive Officer, in coordination with County Counsel and the Directors of Mental Health, Public Health, Public Social Services, Children and Family Services, Health Services, and the Chief Probation Officer, to create a single comprehensive Memorandum of Understanding (MOU), to the extent permitted by Federal and State law and funding restrictions, that better coordinates and integrates the various health, mental health, and social services provided to youth within the juvenile justice system.

The Chief Probation Officer and aforementioned Department Heads executed the requested inter-departmental services agreement (inter-department MOU) on February 17, 2012 (Attachment I). The inter-department MOU was developed as an umbrella document that defines the basic and ongoing responsibilities of the Probation Department (Probation) and County departments. More importantly, it facilitates service delivery flexibility by incorporating a specific and detailed Statement of Work (SOW) for each new County service provided within the juvenile halls and camps. Each SOW will use the inter-department MOU as a template and expand on the responsibilities that are specific to the new services being provided and its coordination and integration with Probation. An example of the practical application of the inter-department MOU is the recently executed SOW between Probation and the Department of Health Services for juvenile medical services (Attachment II). In addition to utilizing the inter-department MOU structure, Probation will also maintain a database of the County department services within their facilities (Attachment III).

"To Enrich Lives Through Effective And Caring Service"

**Please Conserve Paper – This Document and Copies are Two-Sided
Intra-County Correspondence Sent Electronically Only**

Each Supervisors
October 30, 2012
Page 2

Should you have any questions regarding the Probation inter-department MOU, please contact Deputy Chief Probation Officer Felicia Cotton at (562) 940-2526.

WTF:GAM:SW
DT:llm

Attachments

c: Executive Office, Board of Supervisors
 County Counsel
 Children and Family Services
 Health Services
 Mental Health
 Probation
 Public Health
 Public Social Services

MEMORANDUM OF UNDERSTANDING
FOR THE COORDINATION AND INTEGRATION OF
JUVENILE PROBATION SERVICES
BETWEEN THE
LOS ANGELES COUNTY PROBATION DEPARTMENT
AND THE
LOS ANGELES COUNTY DEPARTMENT OF CHILDREN AND FAMILY SERVICES
LOS ANGELES COUNTY DEPARTMENT OF HEALTH SERVICES
LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH
LOS ANGELES COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES

This Memorandum of Understanding ("MOU") is made and entered into this 17th day of ~~February~~, 2012, by and between the Los Angeles County Probation Department ("Probation") and the Los Angeles County Department of Children and Family Services ("DCFS"), Los Angeles County Department of Health Services ("DHS"), Los Angeles County Department of Mental Health ("DMH"), Los Angeles County Department of Public Health ("DPH"), and, Los Angeles County Department of Public Social Services ("DPSS"); hereafter, individually and collectively referred to as the "Department(s)". Additional County Departments may elect to become a party to this MOU by signing a Signatory Addendum, Exhibit A.

RECITALS

WHEREAS, it is the intent of the Chief Probation Officer to create a proactive ongoing collaboration among County Departments to coordinate and integrate their respective services toward the welfare and rehabilitation of juveniles under Probation's jurisdiction;

NOW, THEREFORE, the parties hereto agree as follows:

1. **TERM:** This MOU shall become effective February 15th, 2012 and will remain in effect until otherwise terminated pursuant to the termination provisions within this MOU.

2. **DEFINITIONS:**

Statement of Work (SOW) – Probation and the Department(s) shall design each SOW in accordance with the responsibilities contained within this MOU. Each SOW shall define the specific juvenile service program being provided by the

Department(s) that describes the service(s), goals/objectives, deliverables, evidence-based strategies and benchmarks, applicable administrative protocols and reporting hierarchy, personnel allocations and accommodations, and the identification of sub-contractors. The SOW shall also identify budget details, including the funding source(s), any match requirements, and establish reimbursement formulas and inter-department fund transfer procedures. Each SOW will be incorporated into the MOU upon its execution by Probation and the Department(s) providing the direct SOW services. The remaining County Departments that are not providing the SOW service are not signatories to that specific SOW and their approval is not required. Exhibit B is a checklist for SOW required fields.

3. AGREEMENT STRUCTURE AND MODIFICATIONS:

This MOU may be supplemented, amended, or modified only by the mutual agreement of all parties. No supplement, amendment or modification of this MOU shall be binding, unless it is in writing and signed by all parties.

Probation shall maintain all SOW executed between Probation and the Departments, Exhibit D. Each Department shall only need to maintain their respective executed SOW(s) with Probation. Probation shall make available to any Department the SOW(s) executed by another Department at anytime.

Department(s) must notify Probation and other affected County Departments within 60 calendar days prior to a change in SOW deliverables or terms. Each SOW may be supplemented, amended, or modified only by the mutual agreement of the parties who executed the SOW. No supplement, amendment or modification of a SOW shall be binding, unless it is in writing and signed by those parties.

Probation or the Department(s) may reopen an SOW for negotiations due to issues related to 1) service delivery based on documented serious ongoing concerns about the quality of service being provided to juveniles, and/or 2) fiscal adequacy of funding based on a documented 10% difference between actual cost and the SOW terms.

4. PROBATION RESPONSIBILITIES: Probation's primary responsibility is the custody and monitoring of juveniles under its jurisdiction. In addition, Probation is responsible for providing juveniles in custody with a safe environment, health services, mental health services, rehabilitation services and educational resources. Probation shall:

- a. Coordinate and integrate Probation and Departments services and rehabilitation programs, including evaluating and implementing any necessary adjustments to these programs.

- b. Establish and maintain an electronic index of all Department services provided to juveniles. The index shall be capable of generating reports that includes, but is not limited to, the description of the service(s), target population, SOW term, benchmarks, personnel allocations, identification of sub-contractors, cost, and funding source. Probation shall regularly provide Departments with a comprehensive list of current SOWs that includes the aforementioned fields.
- c. Ensure that Departments are paid for services rendered and that sufficient appropriation is available to pay Departments, in accordance with the Board of Supervisors Administrative Policy on Interdepartmental Billing and Arbitration (policy 4.010). Budget adjustments should be obtained during the fiscal year when appropriations are insufficient to pay for services requested from Departments. Failure to obtain the necessary funding will not release Probation from its obligation to pay for services received.

5. **COUNTY DEPARTMENT RESPONSIBILITIES:** Each Department providing services to Probation juveniles shall be solely responsible for implementing and monitoring services provided by their personnel or sub-contractor, whereby the Department is responsible for adhering to County contracting protocols. The Department shall inform Probation of any sub-standard performance by a sub-contractor and include the corrective action plan. Specific services provided by each Department are identified in their respective SOW with Probation.

In addition, each Department providing treatment and/or rehabilitative services through a SOW will be required to establish a juvenile hall and/or camp system-wide program that includes:

- a. An individual needs assessment during intake to a juvenile hall and/or camp and, if the assessment deems services are necessary, develop a case management plan for that juvenile based on the services available under its existing SOW(s).
- b. Providing treatment services while the juvenile resides in a juvenile hall and/or camp. This includes providing continuity of comparable services should the juvenile be transferred, either temporarily or permanently, to another juvenile hall or camp.
- c. Documentation of the juvenile's progress by the Department to ensure continuity of care among the Department's staff within the juvenile hall and/or camp system.
- d. Notifying Probation and other County Departments, as necessary, of relevant treatment information to facilitate the scheduling and integration of services and to ensure a safe environment for the juvenile, other juveniles, and staff. Department communications to Probation and other County Departments will

be subject to State and Federal laws and regulations governing the privacy of health-related records.

- e. Coordinating continuity of treatment and/or rehabilitative services with Probation, the parent(s)/guardian, and/or community based resources prior to release, during transition, and post-release from a juvenile hall or camp.

6. **SERVICE COORDINATION:** Probation and each Department shall designate a liaison and an alternate liaison, as identified in Exhibit C, who will be responsible for service integration and be the primary point of contact for SOW service related communications, including:

- a. Notification of critical changes in direct juvenile services, departmental needs, mandates, Department and sub-contractor personnel (including the hiring target dates for any vacant positions) and financial resources that may impact service delivery and other County Departments.
- b. Establishing inter-departmental policies and procedures to integrate the services of each department.
- c. Resolving inter-departmental issues/concerns raised by line staff. The liaisons will advise their respective Department Head of any outstanding issues that require executive-level intervention.

7. **TERMINATION**

- a. By Mutual Agreement. Probation and the Department(s) may mutually agree to terminate service provided under a specific SOW or the MOU, as a whole. Termination of work will be executed through a notice of termination to the Department(s) specifying the extent to which performance of work is terminated and the date upon which such termination becomes effective.
- b. For Convenience. In its sole discretion, Probation may deem it is in its best interest to terminate service(s) provided under a specific SOW or the MOU, as a whole. Termination of work will be executed through a notice of termination to the Department(s) specifying the extent to which performance of work is terminated and the date upon which such termination becomes effective. The date upon which such termination becomes effective shall be no less than thirty (30) days after the notice is sent.

8. **APPLICABLE DOCUMENTS:** This MOU shall include the Exhibit(s) identified below. Additionally, SOW shall be added upon execution between Probation and the Department(s).

Exhibit A	Sample Signatory Addendum
Exhibit B	Statement of Work Checklist
Exhibit C	Designated Departmental Contacts for Juvenile Probation Services

Exhibit D Statement of Work

9. **ENTIRE AGREEMENT:** This MOU, SOW, and Exhibit(s) thereto shall constitute the final, complete and exclusive statement of the terms of the MOU between Probation and the Contactors pertaining to the subject matter in this MOU and supersede all prior and contemporaneous understandings or agreements of the parties.

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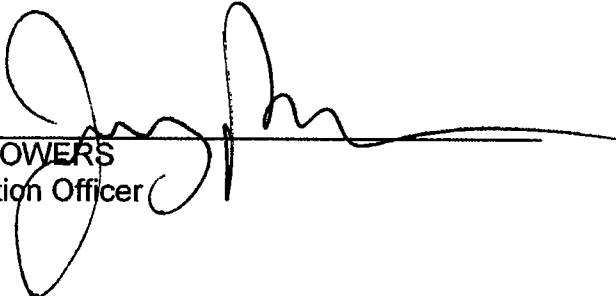
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IN WITNESS HEREOF, the parties hereto have executed this MOU as of this

15th day of February, 2012


JERRY E. POWERS
Chief Probation Officer

IN WITNESS HEREOF, the parties hereto have executed this MOU as of this

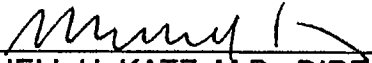
_____ day of _____, 2012

A handwritten signature in black ink, appearing to read "P. Browning", written over a horizontal line.

PHILIP L. BROWNING, INTERIM DIRECTOR
Department of Children and Family Services

IN WITNESS HEREOF, the parties hereto have executed this MOU as of this

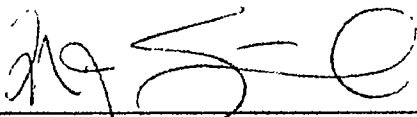
28th day of November, 2011



MITCHELL H. KATZ, M.D., DIRECTOR
Department of Health Services

IN WITNESS HEREOF, the parties hereto have executed this MOU as of this

12 day of Jan, 2012

A handwritten signature in black ink, appearing to read 'MSO', is written over a horizontal line.

MARVIN SOUTHARD, DSW, DIRECTOR
Department of Mental Health

IN WITNESS HEREOF, the parties hereto have executed this MOU as of this


_____ day of _____, 2011

A handwritten signature in black ink, appearing to read 'Jonathan E. Fielding', written over a horizontal line.

for JONATHAN E. FIELDING, M.D., M.P.H.
Public Health Director and Health Officer

IN WITNESS HEREOF, the parties hereto have executed this MOU as of this

10th day of January, 201~~1~~¹²



SHERYL L. SPILLER, ACTING DIRECTOR
Department of Public Social Services

SIGNATORY ADDENDUM

TO THE

MEMORANDUM OF UNDERSTANDING
FOR THE COORDINATION AND INTEGRATION OF
JUVENILE PROBATION SERVICES
BETWEEN THE
LOS ANGELES COUNTY PROBATION DEPARTMENT
AND THE
LOS ANGELES COUNTY DEPARTMENT OF CHILDREN AND FAMILY SERVICES
LOS ANGELES COUNTY DEPARTMENT OF HEALTH SERVICES
LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH
LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH
LOS ANGELES COUNTY DEPARTMENT OF PUBLIC SOCIAL SERVICES

On _____, 20____, the Los Angeles County (insert dept name) agrees to enter into the aforementioned Memorandum of Understanding to coordinate and integrate its services with other County departments toward the welfare and rehabilitation of juveniles under the Probation Department's jurisdiction.

[insert signature blocks]

**STATEMENT OF WORK
CHECKLIST**

- ☐ Identify primary County Department
- ☐ Identify any secondary County Department(s) providing the service(s)
- ☐ Service Category (mental health, substance abuse, health, etc)
- ☐ Program Title
- ☐ County Department's Program Director's Contact Information
- ☐ Program Description
- ☐ Y/N Evidence-Based Strategy (identify model)
- ☐ Program Objectives and Deliverables (quantitative measures)
- ☐ Benchmark
- ☐ Protocol to integrate with Probation and other County Departments
- ☐ County Personnel (number of positions, classifications, locations, service hours, reporting structure)
- ☐ County Department's Sub-Contractor Name and Personnel (number of positions, Livescan clearances, locations, service hours, contact information of County Department and Sub-Contractor contract manager)
- ☐ Budget (amount, funding source, match requirements)
- ☐ Inter-department funding terms (reimbursement formulas, inter-department fund transfer protocol)
- ☐ Probation and County Department signatures.

EXHIBIT C

DESIGNATED DEPARTMENTAL LIAISON FOR JUVENILE
PROBATION SERVICES

DEPARTMENT OF HEALTH SERVICES
Felicia Cotton

Deputy Director

Primary Contact Name
9150 E. Imperial Highway, Downey, CA 90242

Title

Address
(562) 940-2526

Felicia.Cotton@probation.lacounty.gov

Telephone
Dennis Carroll

Email
Bureau Chief

Alternate Contact Name
9150 E. Imperial Highway, Downey, CA 90242

Title

Address
(562) 940-2503

Dennis.Carroll@probation.lacounty.gov

Telephone

Email

DEPARTMENT OF CHILDREN AND FAMILY SERVICES
Alan Weisbart

CSA II

Primary Contact Name
425 Shatto Place Room 600, Los Angeles, CA 90036

Title

Address
(213) 351-5740

weisba@dcfs.lacounty.gov

Telephone
Rhelda Randall Shabazz

Email
Deputy Director

Alternate Contact Name
425 Shatto Place Room 600, Los Angeles, CA 90036

Title

Address
(213) 351-5858

SHABAR@dcfs.lacounty.gov

Telephone

Email

**DESIGNATED DEPARTMENTAL LIAISON FOR JUVENILE
PROBATION SERVICES****DEPARTMENT OF HEALTH SERVICES
Mark Ghaly, MD****Community Health Deputy Director**

Primary Contact Name
313 N. Figueroa St. Los Angeles, CA 90012

Title

Address
(213) 240-8107

mghaly@dhs.lacounty.gov

Telephone
Jimmie Smith

Email
Administrator

Alternate Contact Name
1925 Daly Street, 1st Floor , Los Angeles, CA 90031

Title

Address
(323) 226-8723

jismith@dhs.lacounty.gov

Telephone

Email**DEPARTMENT OF MENTAL HEALTH
Karen Streich****District Chief**

Primary Contact Name
550 S. Vermont Avenue, 4th Floor, Los Angeles, CA 90020

Title

Address
(213) 738-2895

kstreich@dmh.lacounty.gov

Telephone
Sandra D. Thomas

Email
Deputy Director

Alternate Contact Name
550 S. Vermont Avenue, 4th Floor, Los Angeles, CA 90020

Title

Address
(213) 738-2895

stthomas@dmh.lacounty.gov

Telephone

Email

DEPARTMENT OF PUBLIC HEALTH**Paula McGehee****Solicitations Manager**

Primary Contact Name

Title

313 N. Figueroa Street, Los Angeles, CA 90012

Address

(213) 240-8451

pmcgehee@ph.lacounty.gov

Telephone

Email

Linda Dyer

Alternate Contact Name

Title

1000 South Fremont Avenue, Building A-9 East, Third Floor, Alhambra, CA 91803

Address

(626) 299-4109

ldyer@ph.lacounty.gov

Telephone

Email

DEPARTMENT OF PUBLIC SOCIAL SERVICES**Walter Chan****Chief**

Primary Contact Name

Title

12900 Crossroads Parkway, South, City of Industry, CA 91746

Address

(562) 908-3001

walterchan@dpss.lacounty.gov

Telephone

Email

Lisa Hamilton**ASM III**

Alternate Contact Name

Title

12900 Crossroads Parkway, South, City of Industry, CA 91746

Address

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lisahamilton@dpss.lacounty.gov

Telephone

Email

EXHIBIT D

STATEMENT OF WORK

**(PROBATION TO MAINTAIN ALL EXECUTED SOW
AND
EACH DEPARTMENT TO MAINTAIN THEIR RESPECTIVE SOW)**

MEMORANDUM OF UNDERSTANDING

**LOS ANGELES COUNTY - DEPARTMENT OF HEALTH SERVICES
AND
LOS ANGELES COUNTY - PROBATION DEPARTMENT**

PROVISION OF HEALTH SERVICES AT PROBATION HALLS AND CAMPS

This Memorandum of Understanding ("MOU") between the Los Angeles County Department of Health Services (hereafter "Health" or "Health Services") and the Los Angeles County Probation Department (hereafter "Probation" or "Probation Department") is entered into for the purpose of documenting the roles and responsibilities of both departments in working collaboratively to provide health services to approximately 2,400 youth detained in three (3) Juvenile Halls and fifteen (15) juvenile camps operated by the Los Angeles County Probation Department, Juvenile Institutional Bureau.

WHEREAS, Probation has the legal responsibility for the health and welfare of the youth in its care; and

WHEREAS, Health Services has the expertise to provide or arrange for the provision of health services to the youth under the care and custody of Probation in accordance with the professional standards of the American Academy of Pediatrics, the National Commission On Correctional Health Care ("NCCHC"), Titles 15 and 24 of the California Code of Regulations as specified by the Board of Corrections, and any and all other applicable legal, federal and state regulations; and

WHEREAS, Health Services physicians and staff recognize the administrative authority of the Probation Officer granted pursuant to Section 852 Welfare & Institutions Code (WIC); and

WHEREAS, medical diagnosis and treatment decisions are within the sole province of Health Services, and

WHEREAS, timely communication and collaboration is in the interest of both departments; and

WHEREAS, both parties agree on the need to develop policies which protect detained youth in need of health care services, and at the same time adhere to the safety and security needs of the Juvenile Institutional Bureau; and

NOW THEREFORE, the parties agree to the following terms and provisions:

I. TERM OF AGREEMENT

This MOU will replace the MOU (effective October 26, 2002) and takes effect upon execution by both parties, which includes the administrative procedures for its enforcement. The MOU will be automatically renewed for successive fiscal year periods thereafter commencing October 1, 2012, unless terminated by a 90-day written notice from either party. This MOU may be amended by mutual written consent of both parties or if funding is unavailable.

II. DEFINITIONS

1. Probation Officer: Probation's Department Head.
2. Probation Contract Administrator: A Probation Department administrator exclusive of the Probation Officer.
3. Medical Director: Used generically to refer to the highest medical authority responsible for day to day medical care and clinical decision-making within Juvenile Court Health Services (JCHS).
4. Health Services Administrator: Individual designated with responsibility for health care policy and arranging all levels of health care and providing quality and accessibility of all health services.
5. Supervising Staff/Child Care Staff: Used generically to refer to Probation staff, incorporating language used in Title 15, California Administrative Code.
6. Health Care: Sum of all actions, including triage, preventive care and therapeutic care, undertaken for the physical well-being of a population, including medical, dental, optometry, and clinical environmental conditions.
7. Health Services Staff: All qualified health care professionals, as well as administrative and support staff (e.g., medical records, pharmacy, nursing, laboratory, dental, education, clerical, etc.)
8. Health - Trained Personnel: Individuals trained in limited aspects of health care, as determined by the responsible physician, and may include Probation and other personnel working within the facility.
9. Outside Health Facilities: Reference to the following Private Hospital Facilities and County Medical Facilities (i.e., LAC+USC, Harbor-UCLA, Olive View, Rancho Los Amigos, High Desert) that provide as necessary to the detained youth; emergency care, non-emergent care, specialty care and surgical care services not specifically provided at the Probation Halls and Camps.

10. Board Eligible: “Board Eligible” shall mean a physician who has completed their residency within the past 18 months in the specialty fields of Family Medicine or Pediatrics. Physician shall be Board Certified within three years from the time he/she has completed their residency or fellowship program in the specialties of Family Medicine or Pediatrics. If, in County’s discretion, the physician does not meet the requirements as described above, County may request the removal of the physician from the provision of services hereunder which removal shall occur forthwith.

11. Shift: A “Shift” consists of a specific number of consecutive hours. A shift shall consist of eight (8) consecutive hours. In no case shall a shift consist of less than eight (8) consecutive hours, unless there is a shift-hour exception, as described hereunder. Notwithstanding the above, a shift may consist of ten (10) or twelve (12) hours, if, solely in the opinion of the Department of Health Services’ (“DHS”) Community Health Deputy Director (“CHDD”), the Probation Halls and Camps Medical Module (“PHCMM”) would operate in a more efficient manner with the utilization of ten (10) or twelve (12) hour shifts.

12. Patient Visit: “Patient visit” shall mean a face-to face encounter between a youth and a JCHS Medical Provider who shall exercise independent judgment in the provision of preventive, diagnostic or treatment services. A “patient visit” shall be evidenced by a completed medical Encounter.

13. Follow-Up Patient Visit: “Follow-Up Patient Visit” shall mean a face-to-face encounter between a patient and a JCHS Medical Provider who shall exercise independent judgment in the provision of preventative, diagnostic or treatment services, for such services that directly emanate from an initial “Patient Visit.” A “Follow-Up Patient Visit” shall be evidenced by a completed medical Encounter Form.

14. Physician: A physician who is Board Certified or Board Eligible in the specialty of Pediatrics or Family Medicine.

15. Physician Assistant: A physician assistant who has completed an approved Physician Assistant training program and is currently licensed and certified to practice as a Physician Assistant in California.

16. Nurse Practitioner: a registered nurse with advanced education and clinical training within a specialty area and certified to practice as a Nurse Practitioner in California.

17. Registered Nurse: A nurse who has been legally authorized (registered) to practice after examination by the California State Board of nurse examiners or similar regulatory authority, and who is legally entitled to use the designation RN.

18. Licensed Vocational Nurse: A nurse who is a graduate of a school of practical nursing whose qualifications have been examined by a state board of nursing and who has been legally authorized to practice as a licensed practical or vocational nurse (L.P.N. or L.V.N.), under supervision of a physician or registered nurse.

19. Certified Nurse Assistant: A person who has completed a brief health-care training program, and who provides support services for RNs and LPNs/LVNs. When certified by a state agency, also known as a Certified Nurse Aide (CNA).

20. Certified Medical Assistant: A person who has completed a Medical Assistant certificate program approved by the Medical Board of California and who has been legally authorized to perform non-invasive technical support services in a clinic setting, under the supervision of a physician (who must be on premises while the medical assistant is performing clinical duties).

21. Medical Provider: "JCHS Medical Provider" shall mean a Physician, Physician Assistant, Nurse Practitioner, Registered Nurse, etc...

22. Late Shift Hours: "Late Shift Hours" shall mean those hours during which Probation patients remain in the PHCMM for medical care, after PHCMM closing time, that exceed thirty (30) minutes after the PHCMM closing time (i.e., 12:00 a.m.)

23. Probation Patient: "Probation Patient" shall mean a patient who is registered as a youth within the Probation Case Management System (PCMS) and Probation Electronic Medical Record System (PEMRS).

24. Shift-Hour Exception: "Shift-hour exception shall mean an exception to the eight-hour shift requirement for a shift that is less than eight (8) hours and is preapproved by the Health Administrator/Medical Director, or designee or union contract.

25. Medical Housing Unit (MHU): "A medically sheltered probation housing facility used to cohort youth who have medical issues that prevent them from being housed in the general population, and whose care is limited to general pediatric outpatient medical care that does not rise to the level of specialty services, skilled nursing care or inpatient hospitalization".

26. Health Insurance Portability and Accountability Act (HIPAA): A federal legislative act which includes provisions to protect the privacy of and to enforce the appropriate use of individually identifiable health information. HIPAA also sets standards for the security of electronic protected health information.

III. SERVICE CATEGORY

Health Services available to the youth under the care and custody of Probation will be limited to General Pediatric Outpatient Services, dental care, optometry services, provision of medications, laboratory services. For medical services that are not available at Probation facilities, youth will be appropriately referred to outside facilities at zero net cost to Health Services.

IV. PROBATION DEPARTMENT'S PROGRAM DIRECTOR CONTACT INFORMATION

Felicia Cotton
Deputy Chief
Probation Department
Probation Headquarters
9150 E. Imperial Highway
Downy, California, 90242
Phone: (562) 940-2526
Fax: (562) 803-3053

V. HEALTH PROGRAM DIRECTOR CONTACT INFORMATION

Raymond C.W. Perry, MD, MSHS
Medical Director
Juvenile Court Health Services
1925 Daly Street, 1st floor
Los Angeles, California, 90031
Phone (323) 226-8723
Fax (323) 226- 5746

VI. EVIDENCE-BASED STRATEGY

Specific evidence-based practice not required.

VII. BENCHMARK

N/A

VIII. PROGRAM OBJECTIVES AND DELIVERABLES

N/A

IX. COUNTY PERSONNEL

Probation: See Section XII #19. d.

Health Services: See Section XII #19. d.

X. COUNTY DEPARTMENT'S SUBCONTRACTOR NAME AND PERSONNEL

N/A

XI. BUDGET PROVISION: FISCAL PROVISION/INTER-DEPARTMENT FUNDING TERMS

1. An annual operating budget will be developed collaboratively between Health and Probation by November 30th and finalized by April 30th, of each fiscal year. The said budget will reflect current levels of funding and be developed with the understanding that health care services provided to the youth under the care, custody, and control of Probation are the financial responsibility of Probation. The departments will continue to collaboratively pursue additional funding with the Chief Executive Officer (CEO), as appropriate.

2. Changes to the budget, including enhancements or curtailments affecting provision of health services, will be planned collaboratively and require approval of both departments, CEO and Board of Supervisors.

3. Health Services will provide general pediatric outpatient health care services at the Probation Juvenile Halls and Camps as stated in this MOU, to the extent that funding is provided to Probation in its JCHS budget for the applicable fiscal year. All services provided pursuant to this MOU, including services obtained by youth sent to facilities outside of the Hall and Camps (i.e., an health facility such as LAC+USC or Antelope Valley Medical Center), will be budgeted at zero net cost to Health Services.

4. The total monetary amount payable by Probation to Health Services for supplying services (described in Section XI) at its Halls and Camps will not exceed its budgeted funding for the applicable fiscal year for paying Health Services. Bi-annual meetings between Probation and JCHS will be held to review expenditures-to-date and to verify remaining funds allocated to Health Services. If the expected costs for future services in a given fiscal year exceed the remaining funds or if the allocated funds have already been exceeded, Probation will submit a request for additional funding to the Office of the CEO; JCHS will assist this request by providing justification for additional funding based on the clinical needs of the youth in custody. The funds from the Office of the CEO will be allocated (either retrospectively or prospectively, based on when the request is submitted and approved) to Probation with a specific designation for health care needs of the youth in its custody.

5. Health Services will notify Probation if it is unable to utilize budgeted funding to provide the proposed level of staffing and services.

6. If the County does not provide adequate funding for health care services in the Probation Department Juvenile Halls and Camps during a fiscal year covered by the MOU, Health Services will collaborate with Probation to minimize essential service reductions until all efforts to secure funding have been exhausted. Health Services will then reduce services to ensure JCHS operates within its available funding. Probation will notify Health Services of any funding

reductions/shortfalls by November 30th & April 30th, prior to the fiscal year in which the reduction/shortfall is to take effect.

7. Health Services will provide consultative services on billings from non-County healthcare providers. Health Services will receive and review billing and provide consultative services. Probation will identify a single staff as liaison regarding billing and consultative services. Reimbursement for services provided by non-County healthcare providers will be the sole responsibility of the Probation Department.

XII. PROBATION RESPONSIBILITIES

1. Probation will attend joint interdepartmental administrative meetings where program services, operational issues, budget, quality improvement, and/or accreditation issues are being discussed for the purposes of collaboratively making recommendations to address issues of common concern in relation to the provision of health care services to youth and to enhance services.

2. Probation will obtain and provide in a timely manner, accurate information pertinent to the location of the youth as they move through the facilities, including court, in order to facilitate maintenance of appointments, information regarding impending release or other custody status changes, and other information that is pertinent to the provision of healthcare to the youth (i.e., medication administration).

3. Probation will collaborate with other health plan agencies providing services in the medical care treatment plan, and will address needs that surface during the youth's initial assessment.

4. Probation will collaborate in the provision of health care services to improve quality of care, increase efficiency and decrease costs.

5. Probation will provide adequate designated service areas (e.g. Pharmacy, Clinical Services, or Laboratory space as needed) for the provision of health care services twenty-four (24) hours a day and seven (7) days a week in the juvenile halls and camps. The adequate designated service areas for use by Health Services shall meet all the State and Federal regulations for medical service space for ambulatory clinic service needs (e.g., adequate space, ventilation, air exchanges, electrical, plumbing filtration);

6. Probation will ensure timely access of youth to healthcare services, both within the probation facilities, as well as outside of the facilities to assure compliance with NCCHC standards and Title 15 regulations.

7. Probation will obtain and provide in a timely manner, court ordered, information pertinent to the care of the youth. This information would include, as available, general and informed consents, significant past medical history of the youth including immunization history, current medications, allergies, as well as any other information that is deemed pertinent to the provision of healthcare to the youth.

8. Probation will provide adequate housekeeping services to the space occupied by Health Services and will ensure that housekeeping employees are trained in the housekeeping services for medical service areas. These services will be in compliance with Infection Control procedures; Custodial services will be provided by Probation to areas occupied and served by Health Services to ensure compliance with regulatory agency standards and infection control practices and procedures approved by the Infection Control Committee and other standards.

9. Probation will provide for the repair and maintenance of the space occupied by Health Services. These include, but are not limited to, timely repairs of the building and facilities (e.g., electrical, data, plumbing, ceiling/floor, plaster and paint); the facilities will be maintained by Probation in clean and working order to facilitate provision of healthcare.

10. Probation will collaborate with Health Services in the preservation and maintenance of medical record confidentiality and the consenting process for emergency and routine health care as defined by California Administrative Code, Federal Health Insurance Portability and Accountability Act (HIPAA) regulations and other applicable rules and regulations; In accord with State law, Probation will obtain and maintain a current general youth consent for care and will provide authorization for Health Services employees to provide that care. Additionally, Probation will provide identification of the appropriate consenting party to Health Services in order to facilitate appropriate communication regarding medical condition and requests for authorization to obtain additional healthcare. Probation will ensure the confidentiality of personal health information (PHI) provided to Probation, in accordance with all applicable state and Federal law and regulations; and ensure the PHI provided is securely maintained to protect the confidentiality of the PHI and/or Medical Record. Any re-disclosure of PHI shall be in compliance with Probation's statutory requirements to do so.

11. Probation will collaborate with Health Services in the development and enforcement of all required policies and procedures, protocols, and plans for the provision of health care services in juvenile detention and confinement facilities including, but not limited to those as specified by the National Commission on Correctional Health Care (NCCHC), Title 15 of the California Administrative Code, Federal HIPAA regulations.

12. Probation will fund and collaborate with Health Services to maintain current accreditation status with the NCCHC;

13. Probation will include and provide documentation of the role Health Services plays in the Probation facility Disaster and Safety Plans as defined by Title 15 and the NCCHC;

14. Probation will provide parking for Health Services personnel at the Juvenile Halls and Camps;

15. Probation will provide for Health Services, at its own cost; telephones, information technology support, RSA Tokens, system support (i.e., PEMRS – Subject Matter Experts (SME), workload report, etc.), computers, data lines, telephone lines, utilities, emergency power source, routine garbage, custodial and refuse pick up;

16. Probation will provide funding for necessary medical equipment (i.e., Service & Supplies, fixed asset, capital asset, or capital acquisition) in operable condition at all facilities for the provision of health care program services to youth and their support services such as medical records, billing, laboratory, pharmacy, radiology, etc., which meet all applicable state and federal requirements (e.g., Title 15 & 24), Board of Corrections, NCCHC, as well as, meet the space requirements for Medi-Cal and Child Health and Disability Prevention (CHDP) certification and California Occupational Safety and Health Administration (Cal-OSHA) and Office of Statewide Planning and Development (OSHPD) regulations. JCHS will work with Probation to select the most appropriate medical equipment and to procure the equipment in a strategic manner. If necessary, Probation, Health Services, Public Safety CEO and Health Team CEO will work collaboratively for a budget adjustment to secure funding for equipment.

17. Probation will notify Health Services in writing of all new services and meetings (e.g., Multi-Disciplinary Treatment team (MDT), Specialized Supervision Plan, etc.) or initiatives they would like Health Services to provide or attend. All new services shall comply with Section XII. #2. For any additional meetings or initiatives, such notification will occur at least 10 days prior to the meeting date and provide a clear description of the meetings or initiatives purpose. All meetings should disclose for Health Services its role and projected time commitment.

18. Outside Health Facilities

a. Probation staff shall remain courteous and conduct themselves in a professional manner toward employees and detained youth at all times at outside health facilities (i.e., Private or County Hospitals). Inappropriate behavior and the failure to follow health facility rules and regulations shall be reported to Probation Management.

b. Probation staff shall comply with all instructions of the outside health facilities at all times while assuring safety for the detained youth as a well as other staff and patients.

c. Probation staff shall comply with HIPAA and other personal health information confidentiality laws and will not gain or attempt to access documents at outside health facilities (i.e., including the youth's medical record), unless given directly by health facility staff.

d. Probation staff shall ensure youth in custody are fed only when/what is authorized by health facility staff. Meals provided to youth shall not be consumed by Probation staff.

e. Probation staff shall remain with detained youth in their care at all times, except for their break times (e.g., meals) when being covered by other Probation staff.

f. Probation staff shall have behavioral control of detained youth in their care at all times. This includes preventing swearing, threats to staff or other patients, and other inappropriate conduct. . When Probation staff request assistance from the Sheriff, the Sheriff's department staff will assist Probation in the incident involving a detained youth

g. Youth shall be under the observation of the Probation staff at all times. If Probation staff witness a detained youth attempting to harm themselves (e.g., ingestion of potentially poisonous substance or foreign objects, or cutting skin), then the Probation staff will step in and make every attempt to prevent the youth from continuing this behavior. Probation staff will immediately inform health facility staff of the harmful behavior.

h. Probation shall make every attempt to prevent any youth in custody from fraternizing inappropriately with another youth in custody. Care will be made to place them in separate examination rooms if available.

i. Telephone use at health care facilities by Probation staff is restricted to business related calls only, and shall remain less than 10 minutes in duration. Probation shall not use personal cellular phone in the clinical areas for personal reasons. Use of internet or patient care computers is prohibited while in the health care facilities.

19. Governance and Administration:

a. Probation will recognize and acknowledge principles of medical autonomy in regard to health care diagnosis and treatment decisions for the youth.

b. Probation will, within security guidelines, provide timely referral, access, and transportation to routine health, emergency health and mental health care.

c. In collaboration with Health, Probation will implement a process by which youths may register complaints about health care services, including a review, reporting, and follow-up mechanism.

d. Probation will identify a liaison with Health Services at each facility to facilitate the coordination of health care appointments, transportation and to discuss logistical and facility issues that impact health care delivery.

20. Training:

a. Probation will provide Health Services all mandatory training and training related to institutional safety and security. Probation will reimburse Health services for the provision of patient care coverage (e.g., registry) to ensure regular staff attends all mandatory trainings. Probation will provide a copy of the course training roster as proof of completion for all mandatory training for placement in DHS staff personnel/area file. Health Services will identify a single staff as liaison to receive all training rosters for DHS of all mandatory training completed through Probation.

21. Care and Treatment:

- a. Probation will ensure that all medications, medical appliances, supplies and written prescriptions will accompany the youth upon transfer or release, including those ordered by off-site physicians.
- b. Probation will ensure that Health is notified timely of the departure and return of the youth transported off-site for health care.

22. Special Needs and Services:

- a. Under a physician's direction, Probation's Registered Dietician will collaborate with Health Services to develop a list of available diets.
- b. Probation will provide the youth with medically ordered special diets.
- c. Refusal of a medically-ordered diet by a youth will be reported to Health Services for management or intervention.

XIII. HEALTH SERVICES RESPONSIBILITIES

- 1. Health Services will attend monthly Probation facility meetings intended to enhance interagency collaboration and quality of care;
- 2. Health Services will provide services as outlined below in paragraph 19 to all youth in Probation Camps and Halls which meet community medical standards, the American Academy of Pediatrics, the NCCHC, and Title 15 of the California Administrative Code standards for health care of the youth;
- 3. Health Services will develop and maintain health care policies and procedures that meet NCCHC standards and Title 15 standards. All policies and procedures will be reviewed annually by JCHS;
- 4. Health Services will collect and maintain monthly statistics on work load (i.e., PEMRS) and service delivery and provide copies to the Probation Department;
- 5. Health Services will be involved in monthly meetings with Juvenile Hall and Camp managers for the purposes of working collaboratively together in the evaluation of program needs, the resolution of facility problems, compiling statistics and facilitating inter-relationships between facility Health Services and Probation staff;
- 6. Health Services will ensure that each Medical Service Delivery area is adequately stocked with medical supplies to ensure that emergency and non-emergency medical needs are met;

7. Health Services will collaborate with the Probation Department and any other County agency to assist in the collection of consents for healthcare (i.e., medical, dental, optometry, procedural sedation or surgical procedure, etc.) by a youth, parent, guardian, legal custodian or presiding Judge of the Juvenile Court. If the youth requires a procedural sedation or surgical procedure, these situations will require the parent or guardian to be informed and consented verbally by the provider who will perform the procedure. If the parent or guardian is unable to come to the outside health facility for the consent in person, then the health Practitioner involved in the procedure may receive the consent from the parent or guardian over the phone, and will document the conversation in the medical record. In the event of an emergency, and after reasonable efforts have been made to obtain the parent or guardian consent, Probation may authorize emergency medical care for the youth without a court-order.
8. Health Services will comply with all applicable Probation Department policies and procedures including Child Abuse reporting;
9. Health Services will collaborate with the Probation Department in making emergency arrangements for ambulance service, coordinating its use and billing review of local ambulance agencies for services rendered;
10. Health Services staff will be available for Court appearances relating to incidents in the Probation Halls and Camps, if properly subpoenaed as a precipient witness;
11. Health Services will obtain written consent from Probation before conducting any special studies or research projects involving the youth in Juvenile Halls and Camps; Health Services must obtain Institutional Review Board (IRB) approval for any special project or research projects initiated through Health Services;
12. Health Services will ensure there is a sufficient staffing plan for services at the Juvenile Halls and Camps based on budgeted funding and mandated program services. In the event there is an inadequate budget for staffing to meet the needs of mandated program services, Health Services will collaborate with Probation to minimize any disruption of services until an approved plan is finalized;
13. Health Services will maintain medical records consistent with Federal/State regulations and community standards of practice;
14. Health Services will implement written policy and procedures to identify qualified health care providers for the defined scope of service;
15. Health Services will implement written policy and procedures to assure state licensure, certification, or registration requirements are met, licensed staff operate within their scope of practice, current licensure is maintained, education and training are consistent with age-specific requirements of the youth being treated, background checks are conducted, and files are maintained in a central location.

16. Health Services will implement written policy and procedures to provide Probation staff, appropriate to their positions, orientation, training and consultation for screening, assessment, medication administration, and other health-related topics.

17. Health Services will implement written policy and procedures relative to clinical decisions concerning treatment of individual youth, ensure that individuals operate within the scope of their license/practice, and facility policy defining the scope and nature of health care services.

18. Health Services will implement written policy and procedures to provide Probation staff, appropriate to their positions, orientation, training and consultation in the administration of medication.

19. Health Services will provide the following services: (See Exhibits A and A-1).

20. In addition to services enumerated in paragraph 19, hereinabove, Health Services will provide the following special services:

- a. Implement a written communicable disease identification, treatment, control, management and follow-up policy.
- b. Implement written policy and procedures for ectoparasite control.
- c. Select and recommend the appropriate medical equipment (i.e., service & supplies, fixed asset, capital asset or capital acquisition) to be purchased by Probation for use in the facility (s). Upon acquisition, health will train staff in its safe use.
- d. Provide to Probation, on an annual basis, in accordance with Health and Safety Code section 101045, a documented County inspection and evaluation of the Health environment.

21. Health Services staff will provide to Probation (i.e., legal guardian) as necessary, any pertinent information (e.g., youth's condition, diagnosis) if treated or admitted at a county healthcare facility.

22. Health Services in collaboration with Outside Health Facilities (e.g., LAC+USC) will work together in providing all the necessary system interfaces (i.e., Affinity, Referral Processing System (RPS), Sunquest, etc.) and support pertaining to the care of all youth in JCHS.

XIV. POLICIES, PRACTICES AND PROCEDURES

1. Health Services will establish and maintain a Quality Improvement Plan to ensure medical program services are provided in accordance with community standards and all applicable regulatory agency standards and demonstrates a process for Quality Improvement;
2. Health Services will ensure that age and sex-appropriate health education and disease prevention programs are offered to the youth. Health Services will implement policies and procedures to guide the care of youths who are chronically ill, and/or have other serious or special needs. As needed, staff from each department will participate in a multidisciplinary team in accord with the requirement of Welfare and Institutions Code Section 18386.46.
3. Both Parties will monitor ongoing compliance with the terms and provisions of this MOU through the Probation Contract Administrator.
4. DHS' Deputy Director, Community Health, and Probation Department's Chief Deputy will participate at a minimum in a bi-annual review process, including a meeting, to review operational, programmatic, and financial concerns for the following year, so that there continues to be a zero net cost to Health Services for the provision of health care services to the Probation Department as well as providing an opportunity to discuss large scale operational or quality of care concerns. DHS and Probation will work as necessary to address any budget issues during the formal budget process.

XV. EMPLOYEE CRIMINAL RECORDS AND NOTICES

As a condition of participation, Health Services will include the following language in any and all contracts with third parties, referred to as CONTRACTOR/PROVIDER below and will facilitate any Probation activities with regard to CONTRACTOR/PROVIDER referred to hereunder:

"CONTRACTOR/PROVIDER will be responsible for ongoing implementation and monitoring of subsections 1-7. On at least a quarterly basis, CONTRACTOR/PROVIDER will report, in writing, monitoring results to Health Services and Probation, indicating compliance of problem areas. Elements of monitoring report will receive prior written approval from Health Services and Probation.

1. No personnel employed by the CONTRACTOR/PROVIDER for this program having access to Probation and/or Health Services information or records will have a criminal conviction record or pending criminal trial unless such information has been fully disclosed and employment of the employee for this program is approved by Probation and Health Services;

2. County reserves the right to have Probation conduct a background investigation of CONTRACTOR/PROVIDER prospective employees prior to employment and further reserves the right to have Probation conduct a background investigation of CONTRACTOR/PROVIDER'S employees at any time and to bar such employees from working on the contract under appropriate circumstances;

3. County reserves the right to preclude the CONTRACTOR/PROVIDER from employment or continued employment of any individual or any individual designated by Probation for this contract service;

4. No personnel employed by the CONTRACTOR/PROVIDER for this program will be on active probation or parole currently or within the last three (3) years;

5. CONTRACTOR/PROVIDER and employees of the CONTRACTOR/PROVIDER will be under a continuing obligation to disclose any prior or subsequent criminal conviction record or any pending criminal trial to Probation and Health Services;

6. The CONTRACTOR/PROVIDER will submit the names of employees to the Contract Manager within five (5) business days of the date of hire. Probation will schedule appointments to conduct background investigation/record checks based on finger prints of CONTRACTOR/PROVIDER'S employees, and Health Services further reserves the right to have Probation conduct a background investigation of CONTRACTOR/PROVIDER'S employees at any time;

7. Because Probation is charged by the State for checking the criminal records of CONTRACTOR/PROVIDER'S employees, Health Services through Probation will bill CONTRACTOR/PROVIDER to recover expense. The current amount is \$32.00 per record check which is subject to change by the State.

XVI. COLLABORATION PROVISIONS/PROTOCOL TO INTEGRATE WITH PROBATION AND OTHER COUNTY DEPARTMENTS

1. Probation will collaborate with Health Services in the development of Probation Department policies and procedures that impact healthcare delivery of youth, as described in Title 15 and NCCHC.

2. Both parties will designate a Contract Administrator to work collaboratively with the Health Administrator and Medical Director in developing written policies and procedures to ensure that appropriate and timely health care is provided to all youth.

3. Health will collaborate with Probation to develop written policy and procedures to ensure that there is a medical and operational review of every in-custody death of a youth.

4. Health will collaborate with Probation in developing an automated system for data/information sharing as permitted by law.

5. Health will collaborate with Probation and other agencies in administrative reviews and investigations in which a Health Services staff is involved and/or an interested party/witness.
6. Health, in collaboration with Probation, and consistent with security and public safety requirements, will implement written policy and procedures providing for parents, guardians, or other legal custodians, at their own expense, to authorize and arrange for medical, surgical, dental, mental health, or other remedial treatment of youth, that is permitted under law.
7. Health will designate a Medical Director to develop and implement written policies and procedures related to clinical decision-making and work collaboratively with Health and Probation Administrators.
8. Health will implement written policy and procedures delineating health care decision-making authority and responsibility, recognizing that medical diagnosis and treatment decisions are solely the province of licensed and credentialed independent health care practitioners operating within the scope of their license and within facility policy defining health care services.
9. Health, in collaboration with Probation, will implement written policy and procedures whereby any youth may register a complaint about health care services, including the time frame for response, a process for appeal, and reporting the complaint to Probation.
10. Health will implement, in collaboration with Probation, written policy and procedures to provide privacy in clinical settings.
11. Health will implement, in collaboration with Probation, a written infection control plan.
12. Probation will collaborate with the Health Administrator in developing written policy and procedures for obtaining appropriate consent for health care, including informed consent, and court orders where applicable.
13. Probation will collaborate with Health in developing written policy and procedures defining each department's responsibility for reporting an unusual event/sentinel event, a youth's emergency medical condition or death to appropriate authorities.
14. Probation will collaborate with the Health Administrator and Medical Director in developing written policy and procedures regarding Health's responsibility for reporting on-site sexual and/or physical assaults on youth.
15. Both parties will coordinate regularly scheduled meetings between Probation, Health, and other County departments and vendors to facilitate interdisciplinary management of the health and safety of the youth.

16. Both parties will resolve disputes within five (5) working days of written request by either party. Disputes that are unresolved will be referred to DHS' Deputy Director, Community Health and Probation Department's Chief Deputy or designee, to be resolved within five (5) working days of referral for final resolution. If necessary, unresolved Departmental disputes will be arbitrated by the Chief Executive Office (CEO). Time may be waived at any level by mutual consent of the parties.

XVII. POLICY ISSUES

1. Both parties will implement a written policy for keeping Health Services and Probation staff current with facility policies and procedures.

2. Both parties will participate in interagency quality improvement processes and training opportunities.

3. Both parties will implement written policy and procedures for youths' transfers and transport between facilities, including the responsibilities of Probation and Health respectively to provide reasonable notification, and minimize transportation time; including special instructions, health safety precautions including activity restrictions as ordered by a physician, and maintenance of medication and treatment while a youth is out of the care of Health Services or during transport and upon arrival at destination. Review and evaluate for camp within 24-hours of request Care and Treatment.

4. Both parties will implement written descriptions of the health care to be provided within the facility that addresses acute conditions, and avoids preventable deterioration of health while youths are in confinement. In addition, it will delineate those services available through community providers.

5. Both parties will implement written policy and procedures for screening and monitoring youth's work and program assignments that have health care implications.

6. Both parties will implement written policy and procedures for providing medical care to segregated youth.

7. Health will implement written policy and procedures for ensuring that services are provided by licensed, credentialed, board-certified or board-eligible, and privileged physicians and staff screened for working with youth.

8. Health will implement written policy and procedures to assure that written agreements for health services are properly monitored.

9. Health will implement written policy and procedures for coordination of services among health care service providers.

10. Health will participate in regularly scheduled meetings with Probation and other agencies to discuss issues and processes of mutual concern.

11. Health shall collect service delivery related statistical health care data and submit at least semi annually to the Probation Officer.

12. Health will implement written policy and procedures for dental care that address acute conditions and avert adverse effects on health; treatment not limited to extractions; evaluation to include basic inspection of the oral cavity during initial health appraisal/medical evaluation.

13. Both parties will implement written policy/procedures and criteria for providing Medical Housing Unit (MHU) care and will collaborate to ensure that MHU care is provided in accordance with general pediatric outpatient services, physician order or direction including maintenance of infection control standards of care.

14. Health will implement written policy and procedures and both parties will collaborate to ensure that health care professionals provide sick call in a clinical setting.

15. Health will implement written policy and procedures that treatment provided by registered nurses is pursuant to, and conforms with, written or verbal orders signed by independent health care practitioners with authority to issue such orders.

16. Health will implement a written plan that assures that the quality and adequacy of health care services are assessed at least annually, and reported to the Probation Contract Administrator, with the final approval of the Probation Officer, including the process for correcting known deficiencies.

17. Health will implement written policy and procedures that provide, within four (4) hours of presentation, an intake assessment to determine whether or not a youth appears to be medically appropriate for admission to the halls or camps or requires emergency services prior to admission. Include the scope of evaluation and treatment, criteria used, responsibility for screening, and appropriate documentation form(s).

18. Health will implement written policy and procedures for health appraisals/medical examinations within 96-hours of admission, and timely identification of conditions necessary to safeguard the health of all youth in custody, including youth transferred from outside the detention system and adjudicated youth confined for successive stays of less than 96-hours. This shall include multi-disciplinary management while in custody, collaboration with Probation when necessary to ensure health maintenance, and pre-release planning to facilitate appropriate continuation of care upon release if needed.

19. Health will implement written policy and procedures for assisting in the development of individualized treatment plans for the youth; ensure that restrictions do not unnecessarily limit the youth's participation in school, work assignments, exercise, movement

between Probation facilities, and other programs; share information with the Probation Officer for purposes of facility program and treatment planning and implementation.

20. Probation will implement policy and procedures for conveying requests, written or verbal, for emergency and non-emergency health care, whether initiated by a youth or by supervising facility staff.

21. Probation will implement written policy and procedures to ensure the privacy of the youth during interviews, appraisals, and medical evaluations, taking into consideration facility security needs.

22. Probation will fund and lead the collaborative effort in implementing the Probation Electronic Medical Records System (PEMRS).

23. Probation will lead the collaborative effort in implementing the Discharge Process.

24. Probation will adhere to the provider's clinical instruction as ordered within the [legal] medical record and should be carried out by Probation. If Probation has a question regarding the order, Health will retrospectively review the necessity of the order.

XVIII. WORK ENVIRONMENT HEALTH SAFETY AND SECURITY

1. At all times, Probation is responsible for the safety and security of all persons on Probation run and operated premises including Health Services staff.

2. Health Services staff will adhere to all Probation policies regarding Safety and Security and will implement written policy stating that Health Services staff will work within Probation facility rules and regulations. Acknowledge that Probation security policies and procedures also pertain to Health Services personnel. Health Services staff will report any potential safety and security issues immediately to the facility director or designee following the Chain of Command Policy. The reporting of the issues will be followed up immediately with a written report to the Health Services Nurse Manager, and a copy given to the facility director or designee and the Probation Bureau Chief.

3. Health, in collaboration with Probation, will implement written policy and procedures for conflict resolution between Probation and Health Services personnel at the facility level.

4. Supervision of the youth in detention, while under the care of Health Services staff, is Probation's responsibility.

5. Health will implement written policy and procedures requiring Health Services staff to attend Probation safety and security, and other related training.

6. Probation will maintain a safe and secure environment and consult with the Health Administrator and Medical Director concerning health care-related safety and security needs.

7. Probation will provide infrastructure and support services, including emergency water and power supplies, computer and telephone access, information technology hook-ups, earthquake security and safety measures, and infection control protocols in all living units, clinical settings, school buildings, and other appropriate locations.

8. Probation will maintain kitchen sanitation and safe food handling and consult the Medical Director, as necessary.

9. Probation will provide sufficient space in Probation facilities for the administration of health care services.

10. Probation will immediately remove from a Probation facility, any Health Services staff involved in serious disruptive behavior, or refusal to adhere to Probation rules and regulations, or who is the subject of a criminal investigation, pending completion of the investigation and a determination that the staff is suitable to return to the facility. Health Services is responsible for personnel matters involving their employees which may require that DHS bar their staff from working at juvenile facilities. This may require that DHS confiscate ID access badge, keys, equipment, etc.

11. Probation will provide clean and sanitary medical care facilities and housing in accordance with policies and procedures for maintaining infection control.

12. Probation, at its discretion, may engage independent auditors to evaluate the provision and quality of health care services. Health Services will cooperate with these auditors.

XIX. CONFIDENTIALITY OF PROBATION RECORDS

Probation and Health Services will ensure all persons with access to juvenile records and arrest information maintain strict confidentiality of all criminal offender record information.

XX. CONFIDENTIALITY OF HEALTH RECORDS

1. Probation and Health Services will maintain strict confidentiality of all medical records in accordance with all Federal and State statutes and regulations relating to the confidentiality of patient care records and information; and

2. Records of both departments are confidential and each department will be responsible for preserving the confidentiality of such records shared with the other, in accordance with the law.

3. Health Services will implement written policy and procedures for the management of the youth's health and medical records consistent with the permissible provisions of Confidential Medical Information Act (CMIA) section 56.103; and

a. implement written policy and procedures for the exchange and transfer of information between departments, in accordance with all applicable laws, rules and regulations; and

b. implement written policy and procedures for multi-disciplinary sharing of health information consistent with applicable laws, rules and regulations. Policies and procedures will be appropriate and directly relevant to treatment planning, program needs, protection of the youth or others, management of the facility, maintenance of security, and maintenance of safety and order.

4. Probation will implement written policy and procedures for transferring updated health appraisals and medical evaluations, within 48-hours of a youth's transfer, to receiving facilities that do not have health care staff. This policy will be designed to protect youth safety and confidentiality according to HIPAA.

5. Probation will provide Health Services a youth's medical history, including immunizations, at the time of the initial medical evaluation/examination, if available; and will provide, at the time the youth returns to the juvenile hall or camp, a summary of medical care provided off-site.

6. Both parties will share information with the other, to the maximum extent permitted by law, related to audits, inspections, legal investigations, litigation, liability, etc., that has a direct effect on the other, and will cooperate in fact-finding.


7. Both parties will share with the other changes in laws and regulations that affect the provision of health care to detained youth.

8. In collaboration with Health Services, Probation will implement written policies and procedures for obtaining general consent for care, and informed consent, for complex procedures. The administration of psychotropic medication will comply with WIC 241.1 requirements. This provision will include authority for consent, right to refuse treatment, and court ordered care.

9. Health Services will assume no responsibility to collect, evaluate or conduct any forensic evaluations for Probation. Probation will implement written policies to ensure Health Service's health care providers are excluded from collection and evaluation of forensic evidence (e.g., cavity searches, blood alcohol levels).

IN WITNESS HEREOF, the parties hereto execute this MOU effective this 1st day of October, 2012.

PROBATION DEPARTMENT


JERRY E. POWERS
Chief Probation Officer

DEPARTMENT OF HEALTH SERVICES


MITCHELL H. KATZ, M.D.
Director, Health Services

DESCRIPTION OF SERVICES

HEALTH SERVICES

HALLS & CAMPS

1.0 SERVICES TO BE PROVIDED

Health shall arrange for the provision of "General Pediatric Outpatient Services" (O/P) services including initial assessments, annual assessments and basic nursing triage at PHCMM only by its Medical Providers. Probation Halls and Camps Medical Module (PHCMM) services shall be performed only for detained Probation patients and shall be under the direction of the Medical Director, or designee. Only Medical Providers meeting the County's criteria outlined hereunder and who are acceptable to Medical Director, Clinical Nursing Director or designee, shall be assigned to PHCMM. Such services shall include, but not be limited to, the following:

1.1 Medical Services

Halls and Challenger Memorial Youth Center (CMYC): Provision of twenty four (24) hours/seven (7) days per week/365 days per year coverage, including holidays, unless modified by mutual agreement.

Camps: Provision of eight (8) hours per day, daily on site coverage to include weekends and holidays, unless modified by mutual agreement. Certain camps with sixteen (16) hours per day daily on site coverage to include weekends and holidays to provide augmented medication administration services according to scope of service needs previously arranged (Mental Health camps). (see 1.3.2.3) Medical Providers shall be responsible for all general pediatric O/P services including, but not limited to, those patient care services listed herein.

1.2 Administrative Services

1.2.1 Health shall designate a full-time Health Administrator, Medical Director and Clinical Nursing Director. The Medical Director/Clinical Nursing Director or designee shall be available either on-site or by telephonic contact on a twenty-

four (24) hour/seven (7) day per week basis. The appointment of the Medical Director and Clinical Nursing Director shall be approved by the Community Health Deputy Director (CHDD) and Administrator.

- 1.2.2 Health, in collaboration with Probation, may provide additional administrative staff, as Health determines, to perform services required under this MOU, upon approval by Probation.

1.3 Coverage

Health shall ensure that there is Medical Provider coverage in the PHCMM. Coverage shall be as listed in sub-paragraph 1.1 and Exhibit A-1. In the event that the PHCMM operational hours are modified, Health shall be provided with thirty (30) days' advance written notice.

1.3.1. Physician

- 1.3.1.1 Halls: Staffing shall include, at a minimum, provision of one (1) physician for day shift, weekday coverage at each of the halls. Additional coverage at Central Juvenile Hall to provide evening and weekend coverage.

- 1.3.1.2 Medical examination and testing.

- 1.3.1.3 Juvenile Halls: Monday-Friday: Day Shift Only

- 1.3.1.4 Central Juvenile Hall - Monday-Friday: Days and evenings. Saturday and Sunday: Days.

- 1.3.1.5 After-hours coverage is by telephone or pager.

- 1.3.1.6 Camps: Two visits per month. Exceptions: Dorothy Kirby Center ("DKC"), four visits per month; Scott/Scudder once a week all-day visits.

1.3.2. Nursing

- 1.3.2.1 Halls & Challenger: Staffing shall include, at a minimum, provision of one (1) Nurse for each of three shifts, i.e., twenty-four (24) hours, on a seven

(7) days per week, 365 days per year basis.

1.3.2.2 Triage and classifying health complaints to determine priority of need; sick call services for non-emergency illness or injury; medication and treatment administration.

1.3.2.3 Camps: Staffing shall include, at a minimum, provision of one (1) Nurse for each of one or two shifts, e.g., eight (8) or sixteen (16) hours, on a seven (7) days per week, 365 days per year basis. Mental Health camps are 16 hours.

1.3.2.3.1 Day shift, 7 days/week; DKC, Scott, Scudder, Holton & Rockey, evening shift Sat. & Sun. 7 days/week.¹

1.3.3 Physician Assistant/Nurse Practitioner

When necessary, staffing shall include, at a minimum, provision of one (1) Physician Assistant or one (1) Nurse Practitioner for each of one shift, who shall at all times be supervised by a Physician.

1.3.4 Each shift shall have a minimum of one (1) Medical Provider that is currently Cardio-Pulmonary Resuscitation certified as defined in sub-paragraph 4.3.

1.4 Dental

Basic dental services; oral screening; oral hygiene and oral health education; oral examination and treatment within 60 days (per title 15 and the National Commission On Correctional Health Care) days of admission.

1.5 Pharmacy

1.5.1. Implement written policy and procedures for the secure storage, controlled administration, and disposal of legally obtained drugs, and related record keeping and management, including medical waste disposal.

¹ ¹Note: (1) Board Motion for 16 hours coverage at Scott, Scudder, Holton & Rockey (Camp redesign 2009)

1.5.2. Implement written policy and procedures for the control of pharmaceuticals, including name of medication, time, dosage, and name of the minors receiving the medication, clearly labeled on the package of medications.

1.5.3. In collaboration with the Probation Department, implement written policy and procedures for managing, administration and providing medications.

1.6 Optometry (Vision Screening)

Eye examination, referral for specialty consultations and basic glasses.

1.7 Laboratory

Diagnostic tests, as clinically indicated and as determined by physician, with recommendations from Public Health Authority to detect communicable disease, including, but not limited to, sexually transmitted diseases ("STD's") and tuberculosis.

1.8 Radiology

Basic radiology examinations.

1.9 Records

Maintenance of a basic unified medical record system, the framework of which is provided by the Probation Department.

1.10 Work Program

Medical and physical examination by appointment only.

1.11 Other Clinics or Services

As mutually agreed to by Probation and Health Services (e.g., Discharge process).

1.12 Staffing

1.12.1 Health shall provide staffing in accordance with the coverage specified in sub-paragraph 1.3 above, and allow for flexibility and overlap, if necessary, in the way staff shifts are worked. In addition, the calculation of required Full Time Equivalent

(FTE) will be calculated based on Productive Work Hours (PWH).

1.12.2 Both parties to this MOU acknowledge that Health's ability to staff the PHCMM is partially related to the service volume. Probation agrees to promptly (within 24 hours) notify Health of any decision that will impact the service volume in any way.

1.12.3 In no event shall a Physician Assistant/Nurse Practitioner (e.g., Contract employee only) be permitted to work more than 1,769 hours annually in the discharge of all service obligations set forth in this Memorandum of Understanding (MOU).

1.13 During the hours of PHCMM operation, Health shall ensure the managing of, discharging of, and consulting for PHCMM O/P patients, to include after-hour (weekend, holidays, etc.) review and disposition of critical and abnormal laboratory and radiology test results for PHCMM primary clinic patients treated earlier.

1.14 Referrals

In the event that the Physician on duty determines that there is an immediate need for a higher level of care, Health shall initiate and coordinate with Probation the referral of the patient (i.e., youth) to another appropriate institution which provides the required level of care, in a time deemed necessary by Health staff, following County policies and procedures. Probation assumes responsibility for getting patients to outside and inside referrals and medical appointments to address their medical needs.

1.15 Probation shall retain professional and administrative responsibility for the services provided under this MOU. Such services include, but are not limited to, medical services as set forth in this Paragraph 2, with specific times, places, and dates scheduled in advance, in writing, and agreed upon by Probation.

1.16 Forensic Services and Court Orders – JCHS does not provide forensic medical services to youth (e.g., DNA testing for sex offenders, HIV testing, bone age).

1.17 Skilled Nursing Services – JCHS does not provide skilled nursing services to detained youth. (e.g. MHU limitations)

Juvenile Court Health Services Medical Services Coverage Schedule

Facility	Nursing Coverage			Provider Coverage			Facility Coverage
	Day	Evening	Night	Day	Day	Evening	
Barry J. Nidorf Juvenile Hall	M-Sun	M-Sun	M-Sun	M-F	N/A	N/A	
	6:30-14:30	14:30-22:30	22:30-6:30	7:30-16:00	N/A	N/A	
Central Juvenile Hall	M-Sun	M-Sun	M-Sun	M-F	Sat/Sun	M-F	
	6:30-14:30	14:30-22:30	22:30-6:30	7:30-16:00	7:30-16:00	11:30-20:00	
Los Padrinos Juvenile Hall	M-Sun	M-Sun	M-Sun	M-F	N/A	N/A	
	6:30-14:30	14:30-22:30	22:30-6:30	7:30-16:00	N/A	N/A	
Challenger Memorial Youth Center (CMYC)	See Open Camps (3) Below						
Camp Jarvis (CMYC)					N/A	N/A	
					N/A	N/A	
Camp McNair (CMYC)	M-Sun 6:00-14:00	M-Sun 14:00-22:00	M-Sun 22:00-6:00	Twice a week 7:30-16:00	N/A	N/A	
					N/A	N/A	
Camp Onizuka (CMYC)					N/A	N/A	
					N/A	N/A	
Camp Resnick (CMYC)	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
Camp Scobee (CMYC)	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
Camp Smith (CMYC)	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
Camp Afflerbaugh	M-Sun			Once a week	N/A	N/A	
	6:30-14:30			7:30-16:00	N/A	N/A	
Camp Gonzales	M-Sun			Once a week	N/A	N/A	
	7:00-15:00			7:30-16:00	N/A	N/A	
Camp Holton	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
Camp Kilpatrick	M-Sun			Once a week	N/A	N/A	
	6:00-14:00			7:30-16:00	N/A	N/A	
Camp Mendenhall	M-Sun			Once every other week	N/A	N/A	
	6:00-14:00			13:00-16:00	N/A	N/A	
Camp Miller	M-Sun			Once a week	N/A	N/A	
	6:00-14:00			7:30-16:00	N/A	N/A	
Camp Munz	M-Sun			Once every other week	N/A	N/A	
	6:00-14:00			13:00-16:00	N/A	N/A	
Camp Paige	M-Sun			Once a week	N/A	N/A	
	7:00-15:00			7:30-16:00	N/A	N/A	
Camp Rockey	M-Sun	M-Sun		Once a week	N/A	N/A	
	7:00-15:00	13:00-21:00		7:30-16:00	N/A	N/A	
Camp Routh	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	CLOSED	
Camp Scott	M-Sun	M-Sun		Once a week	N/A	N/A	
	6:00-14:00	13:00-21:00		7:30-16:00	N/A	N/A	
Camp Scudder	M-Sun	M-Sun		Once a week	N/A	N/A	
	6:00-14:00	13:00-21:00		7:30-16:00	N/A	N/A	
Dorothy Kirby Center	M-Sun	M-Sun		Once a week (4 hours)	N/A	N/A	
	6:00-14:00	14:00-22:00		7:30-11:30 or 12:00-16:00	N/A	N/A	

ATTACHMENT III

Probation mou #	Name of Agency	Program Title/Description	Service Category	Services Provided	Agency Contact Name	Probation Contact Name	Funding Source	Amount	Term	Evidence- Based Strategy (y/n)	Benchmark	Active/Inactive
1 Probation mou #2	DISTRICT ATTORNEYS OFFICE (DA)	Abolish Chronic Truancy (ACT)	n/a	To administer the Abolish Chronic Truancy (ACT) Program which focuses on improving school attendance of youth who are manifesting excessive absences through early intervention and prevention involving both minors and parents.	Maria Baldwin (213) 202-7684	Felicia Cotton 940-2526	PROBATION (JCPA)	\$299,962	7/1/2012 - 6/30/2013	no	n/a	Active/Pending
2 Probation mou #3	PUBLIC HEALTH, ALCOHOL AND DRUG PROGRAM ADMINISTRATIVE UNIT (PH- ADPA)	Youth Substance Abuse Intervention (YSAIP)	Service categories include: Information not provided.	For implementation of services for the JCPA-Youth Substance Abuse Intervention Program (YSAIP) for at-risk youth and probation youth and their families.	Michelle Gibson 626-299-3244	Felicia Cotton 940-2526	PROBATION (JCPA)	\$761,018	7/1/2012 - 6/30/2013	no	n/a	Active/Pending
3 Probation mou #4	LOS ANGELES COUNTY HOUSING AUTHORITY	Housing Based Day Supervision Program (HBDS)	n/a	To continue providing services to the JCPA program through implementation of the Housing Based Day Supervision Program for juvenile probationers, at-risk youth, and their family members.	Betsy Lindsay 323-855-1187	Felicia Cotton 940-2526	PROBATION (JCPA)	\$398,099	7/1/2012 - 6/30/2013	no	n/a	Active/Pending
4 Probation mou #7	DEPARTMENT OF MENTAL HEALTH (DMH)	Mental Health Screening Assessment and Treatment (MHSAT) Program and the Multisystemic Therapy (MST) Program	Service categories include: Information not provided.	For the mental health screening, assessment, and treatment program and the multisystemic therapy program	Sandra D. Thomas 213-738-4644	Felicia Cotton 940-2526	PROBATION (JCPA)	\$3,479,816	7/1/2012 - 6/30/2013	no	n/a	Active/Pending
5 Probation mou #8	LOS ANGELES COUNTY PARKS AND RECREATION	After School Enrichment and Supervision Program (ASES)	n/a	To continue the After-School Enrichment and Supervision (ASES) Program to provide an after-school enrichment and supervision program for youth at risk or on formal probation.	Albert Gomez 909-816-1873	Felicia Cotton 940-2526	PROBATION (JCPA)	\$379,562	7/1/2012 - 6/30/2013	no	n/a	Active/Pending
6 Probation mou #11	SHERIFF'S DEPARTMENT	Law Enforcement/Preventive (LEP) Programs	n/a	To continue rendering services to the JCPA Program by implementing the Law Enforcement/Prevention (LEP) Programs through patrolling techniques applied at identified areas.	Lt. John Voza 323-371-7096	Felicia Cotton 940-2526	PROBATION (JCPA)	\$296,260	7/1/2012 - 6/30/2013	no	n/a	Active/Pending
7 Probation mou #12	SUPERIOR COURT	Special Needs Court Program (SNC)	n/a	To continue the Special Needs Program (SNC) to provide services for juvenile offenders who suffer from diagnosed Axis I mental illness, organic brain impairment, or developmental disabilities.	Sandra Montoya 323-526-6657	Felicia Cotton 940-2526	PROBATION (JCPA)	\$922,214	7/1/2012 - 6/30/2013	no	n/a	Active/Pending
8 Probation mou #16	SHERIFF'S DEPARTMENT	Implementation of the East Los Angeles Community Juvenile Outreach Program Union Pacific Area	n/a	For the purpose of collaborating toward the mutual goal of providing an intervention Program in the unincorporated East Los Angeles area.	Lt. John Voza 323-371-7096	Sharon Harada 562-940-2506	SHERIFF	\$101,451	7/1/2003 - 6/30/2004 Automatically renewed for successive fiscal years thereafter	no	n/a	Active

Probation mou#	Name of Agency	Program Title/Description	Service Category	Services Provided	Agency Contact Name	Probation Contact Name	Funding Source	Amount	Term	Evidence-Based Strategy (y/n)	Benchmark	Active/inactive
9	DEPARTMENT OF HEALTH SERVICES (HS)	Provision of Health Services at Probation halls and camps	Service categories include: information pending	The purpose of this MOU is to document the roles and responsibilities of both departments in working collaboratively to provide health services to approximately 2,400 minors detained in three juvenile halls and fifteen juvenile camps operated by the Probation Department, Juvenile Institutional Bureau.	Dr. Raymond Perry 323-226-8723	Felicia Cotton 940-2526	562 information pending	information pending	upon execution of both parties and renewed automatically thereafter	information pending	information pending	Active
10	LOS ANGELES COUNTY OF EDUCATION (LACOE)	Education Program at Probation Juvenile Halls and Camps	n/a	To implement the education program at Probation juvenile halls and camps.	Dr. Perry Wiseman 562-803-8203	Felicia Cotton 940-2526	562 The California Department of Education (CDE)	information not provided	7/1/2003 parties will review this agreement annually commencing in July 2003	no	n/a	Active
11	LACOE, DCFS, HS, DMH	Madaren Children's Center Project Implementation Plan	n/a	To improve the operation of Madaren Children's Center through the on-site provision of responsive, multi-disciplinary, integrated and individualized services	LACOE: Dr. Perry Wiseman 562-803-8203 DCFS: Contact name not provided. DCFS # (213) 351-0100 DHS: Contact name not provided. DHS # 323-226-8723 DMH: not involved	Sharon Harada 562-940-2506	n/a	non-financial	10/20/1998-6/30/1999 Automatically renewed for successive fiscal years thereafter	no	n/a	Active
12	DCFS	Implementation of the Operation Read Program	Service categories include: information not provided.	The purpose of this MOU is to reimburse Probation for their implementation of a literacy program entitled Operation Read as a tool to prepare for the independent living program for youth housed in Probation facilities	Contact name not provided. DCFS # (213) 351-0100	Sharon Harada 562-940-2506	DCFS	\$ 72,000	7/1/2004 - 6/30/2005 automatically renewed for successive fiscal terms thereafter	no	n/a	active
13	DHS	Pregnant and Parenting Teen Program	Service categories include: information not provided.	The purpose of this MOU is to implement the Nurse-Family Partnership (NFP) program and the Prenatal Care Guidance (PCG) Program to provide services to female probation minors who are pregnant and/or parenting	contact name not provided DHS #: 323-226-8723	Hania Cardenas 323-730-4512	n/a	non-financial	upon signature of agreement, then renewed automatically thereafter	no	n/a	Active
14	DCFS	FAMILY PRESERVATION SERVICES	Service categories include: information not provided.	To implement the Family Preservation Services for the purpose of strengthening and preserving families.	Harvey Kawasaki (213) 351-0100 or Lisa-Marie Kaye 213-351-0108	Dave Mitchell 562-940-2663	DCFS	\$772,000	7/1/2001 - 6/30/2003 automatically renewed for successive fiscal terms thereafter	no	n/a	Active
15	LACOE	Operation Read Tutoring Project	n/a	To effect the implementation of the Operation Read Tutoring Project, a program that will provide approximately one thousand juvenile probationers reading tutoring.	Dr. Perry Wiseman 562-803-8203	Sharon Harada 562-940-2506	Probation	\$200,000	4/1/2006- 6/30/2006 Automatically renewed for successive fiscal years thereafter	no	n/a	Active

Probation mou#	Name of Agency	Program Title/Description	Service Category	Services Provided	Agency Contact Name	Probation Contact Name	Funding Source	Amount	Term	Evidence-Based Strategy (y/n)	Benchmark	Active/Inactive
16 Probation mou #106	DMH	Mental Health Services Act	Service categories include: Information not provided.	The purpose of this MOU is to effect an intra-fund transfer for Probation to administer in collaboration with Mental Health and Juvenile Court Health Services (JCHS) to enhance the mental health services in the Probation camps.	Sandra D. Thomas 213-738-4844	Felicia Cotton 940-2526	Mental Health	\$432,000 for 07/08	9/11/2007 - 6/30/2008 and automatically renewed thereafter	no	n/a	Active
17 Probation mou #110	DCFS	Payment of salaries and employee benefits for Probation personnel and the provision of services to Probation youth eligible for the Independent Living Program (ILP)	Service categories include: Information pending	To ensure that ILP eligible youth in the Los Angeles County receive a broad range of consistent and quality services designed to facilitate their transition from foster care into their communities as independent adults.	Harvey Kawasaki (213) 351-0100 or Lisa-Marie Kaye 213-351-0108	Sharon Harada 562-940-2506	DCFS (YDS)	\$1,043,448	2012-2015	no	information pending	Active/Pending
18 Probation mou #115	DCFS, DMH	WRAPAROUND AND CHILDREN'S SYSTEM OF CARE	Service categories include: Information not provided.	To affirm commitment to participate in the operation of the Interagency Screening Committee countywide for Wraparound and Children's System of Care.	DMH: Angela Shields (phone # not provided) DCFS: Michael Rauso (phone # not provided)	Hania Cardenas 323-730-4512	DCFS	\$360,000	6/1/2009 - 6/30/2010 automatically renewed for successive fiscal terms thereafter	no	n/a	Active
19 Probation mou #118	DMH	To enhance the mental health services in Probation camps	Service categories include: Information not provided.	The purpose of this MOU is to effect an intra-fund transfer for Probation to administer in collaboration with Mental Health to enhance the mental health services in the Probation camps.	Sandra D. Thomas or Karen Strech 213-738-4844	Felicia Cotton 940-2526	Youthful Offender Block Grant (YOBG)	\$ 918,918	7/1/2008 - 6/30/2009 automatically renewed	no	n/a	Active
20 Probation mou #119	PUBLIC HEALTH - ADPA	To provide substance abuse intervention services at Probation camps	Service categories include: Information not provided.	The purpose of this MOU is to effect an intra-fund transfer for the Alcohol and Drug Program Administration to provide substance abuse intervention for in-custody youth at Camp Holton and Camp Scudder.	Michelle Gibson 626-299-3244	Felicia Cotton 940-2526	Probation Net County Cost	\$ 350,000	3/20/2009 - 6/30/2009 automatically renewed	no	n/a	active
21 Probation mou #122	SHERIFF'S DEPARTMENT	JUVENILE CUSTODIES TRANSPORTATION SERVICES	n/a	To transport custodies between Barry J. Nidorf Juvenile Correctional Facility.	Walter Mann 298-3503	Sharon Harada 562-940-2506	SHERIFF	\$79.63 OT RATE: \$2.03/MILE	7/1/2012 - 6/30/2013	no	n/a	Active
22 Probation mou #124	DPSS	Operation of Juvenile Justice Project	Service categories include: Information not provided.	The purpose of this MOU is to specify the roles and responsibilities of the participating parties in making determinations of Medi-Cal eligibility based on referral information provided by Probation regarding wards exiting the juvenile detention system.	information not provided	information not provided	n/a	non-financial	7/1/2010 renewed automatically for successive fiscal years thereafter	no	n/a	Active

Probation mou	Name of Agency	Program Title/Description	Service Category	Services Provided	Agency Contact Name	Probation Contact Name	Funding Source	Amount	Term	Evidence- Based Strategy (yn)	Benchmark	Active/Inactive
23	PUBLIC HEALTH - ADEA	To provide substance abuse intervention services at Probation camps and referrals to outpatient services upon camp discharge at ADPA-JJCPA program sites	Service categories include: information not provided.	The purpose of this MOU is to effect an intra-fund transfer for the ADPA to provide (1) substance abuse assessment services for juveniles at Barry J. Nidorf Juvenile Hall; (2) substance abuse intervention services for in-custody youth at the YOBG camp in the Challenger Memorial Youth Center and (3) referral to outpatient services to juveniles upon discharge from camp.	Michelle Gibson 626-299-3244	Felicia Cotton 940-2526	Youthful Offender Block Grant (VOBG)	\$ 450,000	7/1/2010-renewed automatically	no	n/a	Active
24	DCFS	Out of home placement	Service categories include: information not provided.	The purpose of this MOU is to for the investigation of child abuse allegations regarding Probation wards in out-of- home placement and sets forth procedures for DCFS and Probation to follow when there has been a report of abuse for a probation ward in out-of-home placement	Harvey Kawasaki (213) 351-0100 or Lisa-Marie Kaye 213-351-0108	Dave Mitchell 562-940-2663	EA-TANF	\$ 31,000	until terminated by both parties	no	n/a	Active
25	PUBLIC HEALTH- SUBSTANCE ABUSE PREVENTION AND CONTROL (PUBLIC HEALTH- SAPC)	Title IV-E Capped Allocation Demonstration Project Youth Substance Abuse Intervention Program.	Service categories include: substance abuse assessment, treatment planning, individual sessions, group sessions, family sessions, and referral to supplemental services such as mental health, housing, employment and public assistance.	The purpose of this MOU is to affect an intra-fund transfer for Public Health-SAPC to expand their existing substance abuse contracts to allocate dedicated funding to provide services for the Title IV-E target population who reside in Los Angeles County, in particular Service Planning Areas 4, 6, 7, and 8.	Michelle Gibson 626-299-3244	Dave Mitchell 562-940-2663	Title IV-E funds	\$ 300,000	4/1/12-7/1/13	no	The benchmark baseline will be established based on results of program participants after the first six (6) months of program implementation.	Active
26	DMH	Adult Male Probationers Receiving Services at the Adult Day Reporting Center	Service categories include: information pending	This MOU outlines and formalizes the agreement between Probation and DMH for adult male probationers receiving services from Probation as part of the Multidisciplinary Prevention and Intervention Team (MPIT) at the Adult Day Reporting Center	Terry Boykins 213- 738-2408	Reaver Bingham 562- 940-2513	n/a	non-financial	upon effective date through 6/30/12; automatically renewed every fiscal year	information pending	information pending	Active
27	PUBLIC HEALTH-SAPC	Substance Abuse Service in Probation Camps and Referral to Outpatient Services Upon Camp Discharge to a Juvenile Justice Crime Prevention Act Program Sites	Service categories include: Substance abuse assessment, treatment planning, individual sessions, group sessions, family groups, and referral to supplemental substance abuse services after camp discharge as clinically appropriate.	The purpose of this Agreement is to affect an intra- fund transfer for Public Health- SAPC to provide (1) (a) Challenger Memorial Youth Center Camps Jarvis and McNair and (b) Camps Munz and Mendonhall, and (2) referral to outpatient services to juveniles upon camp discharge.	Michelle Gibson 626-299-3244	Felicia Cotton 940-2526	Net County Cost	\$ 400,000	7/1/11-6/30/12; renewed for successive fiscal year periods hereafter commencing 7/1/12	Evidence-based substance abuse services will be implemented as agreed by Public Health-SAPC and the treatment agencies.	The benchmark baseline will be established based on results of program participants after the first six (6) months of program implementation.	Active

Probation mou#	Name of Agency	Program Title/Description	Service Category	Services Provided	Agency Contact Name	Probation Contact Name	Funding Source	Amount	Term	Evidence- Based Strategy (y/n)	Benchmark	Active/Inactive
28 Probation mou #161	DCFS	Implementation of the Title IV-E Waiver Program	Service categories include: information pending	Service categories include: Information not provided. This MOU is entered into by and between Probation and DCFS in order to allocate Probation Title IV-E funds to the Independent Living Program (ILP) in support of redirecting flexible Charfee funds to develop subsidized employment opportunities for former foster youth to improve self-sufficiency.	La Sonya Gibbs 213-351-0238	Dave Mitchell 562-940-2653	Title IV-E Waiver funds	\$ 500,000	7/1/12-6/30/13	information pending	information pending	Active